



Human Resources and
Social Development

Regulations of Delegation of Powers

In The Name of Allah, The Most Gracious, The Most Merciful

Kingdom of Saudi Arabia
Ministry of Civil Service

Regulations of Delegation of Powers

This Regulations was issued pursuant to the Resolution of H.E the Minister of Civil Service No. (703/11722) dated 22/11/1427 AH, based on the delegation of Civil Service Council during its meeting on 20/10/1427 AH, which was communicated to MCS by the Letter of the General Secretariat of the Civil Service Council No. (CS/427/957) dated 29/10/1427 AH, and it was circulated pursuant to MCS's Letter No. (703/136) dated 26/11/1427 AH. This Regulations shall take effect as of the date of this Circulation on 26/11/1427 AH.

In The Name of Allah, The Most Gracious, The Most Merciful

Kingdom of Saudi Arabia
Ministry of Civil Service

Ref No. 703/136
Date: 26/11/1427 AH

(Circulation)

His Excellency

Greetings,

Based on the directive of Civil Service Council during its meeting on 20/10/1427 AH, which was communicated to MCS by the Letter of the General Secretariat of the Civil Service Council No. (CS/427/957) dated 29/10/1427 AH, which includes that Civil Service Council, regarding the articles regulating the delegation of functional powers, has directed the following:

First: The articles regulating the delegation of powers from Article (31/1) to (31/7) of the Implementing Regulations of the Civil Service Law shall remain in force in accordance with their current texts.

Second: The content of this directive shall be communicated to MCS to take what it deems appropriate regarding drafting the said articles in the form of a regulations called ("Regulations of Delegation of Powers"), and shall be circulated to government agencies to abide by and act accordingly.

Whereas MCS has drafted the said regulations pursuant to the directive of Civil Service Council, and the Resolution of H.E the Minister of Civil Service No. (703/11722) dated 22/11/1427 AH was issued for its approval;

Therefore, I am pleased to attach to you a copy of His Excellency's Resolution and a copy of Regulations of Delegation of Powers, hoping that it will be communicated to all relevant branches and departments you have, and confirm adherence to them.

Kind Regards,

**Undersecretary of Ministry of Civil Service
Muhammad Bin Saleh Al Duwaisi**

Kingdom of Saudi Arabia
Ministry of Civil Service
Minister's Office

Ref No. 703/136
Date: 22/11/1427 AH

(Ministerial Resolution)

The Minister of Civil Service;

Having perused the directive of Civil Service Council during its meeting on 20/10/1427 AH, which was communicated to MCS by the Letter of the General Secretariat of the Civil Service Council No. (CS/427/957) dated 29/10/1427 AH, which includes that Civil Service Council has directed that: "The articles regulating the delegation of powers from Article (31/1) to (31/7) of the Implementing Regulations of the Civil Service Law shall remain in force in accordance with their current texts." and "The content of this directive shall be communicated to MCS to take what it deems appropriate regarding drafting the said articles in the form of a regulations called ("Regulations of Delegation of Powers"), and shall be circulated to government agencies to abide by and act accordingly";

Having perused the draft regulations prepared by MCS for attached Regulations of Delegation of Powers;

Decides the Following:

First: Approval of the prepared wording for the attached Regulations of Delegation of Powers.

Second: This Regulations shall take effect as of the date of its communication to government agencies and public authorities and institutions, covered by Civil Service Law, or whomever considers Civil Service Law to be complementary to their laws.

Third: The competent department at MCS shall complete the necessary procedures for printing and distributing this Regulations to government agencies according to the manner followed.

Verily Allah is the Grantor of Success,

Minister of Civil Service

Muhammad Bin Ali Al Fayez

The regulatory article contained in the Civil Service Law related to the Minister's delegation of some of the powers conferred upon him:

Article (31) of Civil Service Law issued by Royal Decree No. (M/49) dated 10/07/1397 AH states that: (The Minister may delegate some of his powers conferred upon him in this Law).

Regulations of Delegation of Powers

Article (1):

The Deputy Minister shall have the powers conferred upon the Minister as stated in Civil Service Law, except for powers the Minister reserved for himself.

Article (2):

The Minister may delegate some of his powers under the Civil Service Law and its Implementing Regulations as much as the work needs and in commensurate with the functional position of the delegated person.

Article (3):

The Delegation shall be made by a written resolution that includes the delegated powers, the name of the employee, his job title, and the delegation duration.

Article (4):

Unless otherwise specified in the assignment resolution¹, an employee who is assigned to carry out the work of another employee shall not have the powers delegated to the employee who previously occupied the position.

Article (5):

The person to whom the powers are delegated may not delegate others except with the approval of the competent Minister.

Article (6):

Delegation does not exempt from responsibility.

Article (7):

The delegation shall expire in the following cases:

- a. Expiration of the delegation duration.
- b. Achievement of the delegation purpose.
- c. Cancellation of the delegation resolution.
- d. A vacancy in the position of the person to whom the powers have been delegated.
- e. The lapse of three (3) months from the date of appointment of a Minister other than the one from whom the delegation was issued.

¹ It should be noted that with regard to the delegation of signature what was previously issued by the Royal Decree No. (7/ B / 8212) dated 13/02/1425 AH, which states the approval of the rules regulating matters related to the delegation of the signature.

